



Daily site expense sheet

ND-EX-EN
v2 · nirmandost.in

One line for every payment. Circle the category number. Keep the bill with this sheet.

Site	Month	Company	Site supervisor
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Category number

- | | | |
|-----------------------|-----------------|-------------------|
| ① Cement | ② Steel | ③ Sand and stone |
| ④ Bricks and blocks | ⑤ Labour | ⑥ Transport |
| ⑦ Tools and hardware | ⑧ Tea and food | ⑨ Other |

#	Date	What was bought or paid	Category number	Amount paid (Rs)	Payment method	Site or personal spending	Bill no.
1			1 2 3 4 5 6 7 8 9		1 2 3	S P	
2			1 2 3 4 5 6 7 8 9		1 2 3	S P	
3			1 2 3 4 5 6 7 8 9		1 2 3	S P	
4			1 2 3 4 5 6 7 8 9		1 2 3	S P	
5			1 2 3 4 5 6 7 8 9		1 2 3	S P	
6			1 2 3 4 5 6 7 8 9		1 2 3	S P	
7			1 2 3 4 5 6 7 8 9		1 2 3	S P	
8			1 2 3 4 5 6 7 8 9		1 2 3	S P	
9			1 2 3 4 5 6 7 8 9		1 2 3	S P	
10			1 2 3 4 5 6 7 8 9		1 2 3	S P	
11			1 2 3 4 5 6 7 8 9		1 2 3	S P	
12			1 2 3 4 5 6 7 8 9		1 2 3	S P	
13			1 2 3 4 5 6 7 8 9		1 2 3	S P	
14			1 2 3 4 5 6 7 8 9		1 2 3	S P	
15			1 2 3 4 5 6 7 8 9		1 2 3	S P	
16			1 2 3 4 5 6 7 8 9		1 2 3	S P	
17			1 2 3 4 5 6 7 8 9		1 2 3	S P	
18			1 2 3 4 5 6 7 8 9		1 2 3	S P	
19			1 2 3 4 5 6 7 8 9		1 2 3	S P	
20			1 2 3 4 5 6 7 8 9		1 2 3	S P	
21			1 2 3 4 5 6 7 8 9		1 2 3	S P	
22			1 2 3 4 5 6 7 8 9		1 2 3	S P	
23			1 2 3 4 5 6 7 8 9		1 2 3	S P	
24			1 2 3 4 5 6 7 8 9		1 2 3	S P	
25			1 2 3 4 5 6 7 8 9		1 2 3	S P	
26			1 2 3 4 5 6 7 8 9		1 2 3	S P	
27			1 2 3 4 5 6 7 8 9		1 2 3	S P	
28			1 2 3 4 5 6 7 8 9		1 2 3	S P	
29			1 2 3 4 5 6 7 8 9		1 2 3	S P	
30			1 2 3 4 5 6 7 8 9		1 2 3	S P	
31			1 2 3 4 5 6 7 8 9		1 2 3	S P	
32			1 2 3 4 5 6 7 8 9		1 2 3	S P	
33			1 2 3 4 5 6 7 8 9		1 2 3	S P	
34			1 2 3 4 5 6 7 8 9		1 2 3	S P	
Cash spent today							

Payment method: 1 Cash 2 UPI 3 Not paid yet (credit) · Site or personal spending: S site P personal

Cash box

Cash in hand at the start of the day	
+ Cash received	
- Cash spent today	
= Cash in hand at the end of the day	
Counted in the box	

Count the cash box before you leave the site. Write the real number, even if it does not match.

Signed by the supervisor

Signed by the owner

Thumb or sign